



## Written Notice of Grievance

Employee: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Please indicate the type of grievance you are filing:

Alleged Wrongful Disciplinary Action: \_\_\_\_\_

Alleged Illegal Discrimination by Supervisor/Employer: \_\_\_\_\_

Alleged Unlawful Workplace Harassment by Supervisor: \_\_\_\_\_

Please describe the alleged problem, incident, or behaviour (who, what, when, where):

Please describe why you believe the action was wrongful, illegal, or Unlawful:

If you chose, please provide the names of any employees who may have been witness to the event or events that led to the filing of this grievance.

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

Bring the completed form to Eagle Eye's. Upon submission, you will be asked to sign and date it, and will be provided with a copy of the Employee Grievance Policy to assist you in this process. You will receive a written response to your grievance within seven days of submission.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date of Submission