EMPLOYEE SURVEY

READ EACH STATEMENT CAREFULLY

Job Title:
$\qquad$

## 1. DAY-TO-DAY JOB DUTIES

My abilities and skills are fully utilized.


Location:Agree Slightly
Disagree Slightly
Agree Strongly


My workload is manageable.

Disagree Slightly
Agree Strongly
$\square \mathrm{N} / \mathrm{A}$

I am given the opportunity to do challenging and interesting work.


Disagree StronglyDisagree
Agree Slightly
Agree
Disagree Slightly
Agree StronglyN/A

The overall training and education I receive is relevant to my job and needs.Disagree Strongly
Agree Slightly
Disagree Agree
 Disagree Slightly
$\square$ Agree StronglyN/A

I am professionally challenged by my job duties.
$\square$ Disagree StronglyAgree Slightly
Disagree
Agree
$\square$ Disagree Slightly
$\square$ Agree Strongly
$\square$ N/A

I am given the opportunity to supervise other people. (If applicable)
Disagree
Agree
Disagree Slightly
Agree StronglyN/A

I receive recognition and positive reinforcement for my work.Disagree Strongly
Agree Slightly
Disagree AgreeDisagree Slightly

Agree Strongly

I am given opportunities for advancement and professional growth.Disagree Strongly Agree Slightly
Disagree
Agree
Disagree Slightly Agree Strongly
$\square$ N/A

My pay is appropriate for my skill level and education.


I am satisfied with my pay compared with the pay for similar jobs in other agencies or organizations.
$\square$ Disagree Strongly
Agree Slightly


## 2. SUPERVISION AND CO-WORKERS

My supervisor is a competent manager.
$\square$ Disagree Strongly
$\square$ Agree Slightly
Disagree
Agree
Disagree Slightly
Agree StronglyN/A

My supervisor's technical competence is appropriate.

$\square$ Disagree Slightly
$\square$ Agree Strongly


My supervisor has interest in my career development.Disagree Strongly
Agree Slightly

$\square$ Disagree Slightly
$\square$ Agree Strongly


My supervisor has awareness and understanding of problems within the workplace.

| $\square$ Disagree Strongly | $\square$ Disagree | $\square$ Disagree Slightly |  |
| :--- | :--- | :--- | :--- |
| $\square$ Agree Slightly | $\square$ Agree | $\square$ Agree Strongly | $\square$ N/A |

My supervisor conducts helpful and informative reviews of my performance.

| $\square$ Disagree Strongly | $\square$ Disagree | $\square$ Disagree Slightly |  |
| :--- | :--- | :--- | :--- |
| $\square$ Agree Slightly | $\square$ Agree | $\square$ Agree Strongly | $\square$ N/A |

My supervisor advocates for me with upper management personnel.Disagree Strongly
Agree Slightly
Disagree
Agree
$\square$ Disagree SlightlyAgree StronglyN/A

My co-workers are technically competent.
$\square$ Disagree Strongly Agree Slightly
Disagree
Agree
Disagree Slightly Agree Strongly
$\square \mathrm{N} / \mathrm{A}$

My co-workers are pleasant and helpful.

Disagree Slightly
Agree Strongly
$\square \mathrm{N} / \mathrm{A}$

The general morale of my co-workers is good.



## 3. LEADERSHIP/MANAGEMENT

I am satisfied with the overall leadership of the organization.
$\square$ Disagree StronglyAgree Slightly
Disagree
Agree
Disagree Slightly
Agree StronglyN/A

The organization's goals and objectives are clearly stated and communicated to all employees.

$\square$ Disagree Slightly
$\square$ Agree Strongly

There are adequate opportunities for my input in the organization's planning process.Disagree Strongly
Agree Slightly

$\square$ Disagree Slightly
$\square$ Agree Strongly


I am satisfied with the manner in which leadership communicated policy, procedures, and directives to employees.

| $\square$ Disagree Strongly | $\square$ Disagree | $\square$ Disagree Slightly |  |
| :--- | :--- | :--- | :--- |
| $\square$ Agree Slightly | $\square$ Agree | $\square$ Agree Strongly | $\square \mathrm{N} / \mathrm{A}$ |

The organization treats all employees equally, fairly, consistently, and with respect.
$\square$ Disagree Strongly
$\square$ Agree Slightly
Disagree Agree
$\square$ Disagree Slightly
$\square$ Agree Strongly
$\square$ N/A

The organization's leadership models open and clear communication practices.Disagree StronglyAgree Slightly
Disagree Agree
Disagree Slightly
Agree StronglyN/A

The organization is managed in a manner that results in optimal outcomes for clients.Disagree Strongly Agree Slightly
Disagree Agree
Disagree Slightly Agree Strongly
$\square$ $\mathrm{N} / \mathrm{A}$

The organization's leadership and management openly encourages feedback and input regarding its operations.
$\square$ Disagree Strongly
$\square$ Agree Slightly

$\square$ Disagree Slightly
$\square$ Agree Strongly
$\square \mathrm{N} / \mathrm{A}$

## 4. POLICIES AND PRACTICES

I have the opportunity to talk with my supervisor on a weekly or as needed basis.

$\square$ Disagree Slightly

Agree StronglyN/A

I receive adequate information on agency policies during orientation from Human Resources.
$\square$ Disagree Strongly
$\square$ Agree Slightly

Disagree Slightly
$\square$ Agree Strongly
$\square \mathrm{N} / \mathrm{A}$

I receive adequate information on agency policies, programs, projects and processes from my supervisor.

| $\square$ Disagree Strongly | $\square$ Disagree | $\square$ Disagree Slightly |  |
| :--- | :--- | :--- | :--- |
| $\square$ Agree Slightly | $\square$ Agree | $\square$ Agree Strongly | $\square$ N/A |

I receive adequate information on departmental policies and organizational structure from my supervisor.

| $\square$ Disagree Strongly | $\square$ Disagree | $\square$ Disagree Slightly |  |
| :--- | :--- | :--- | :--- |
| $\square$ Agree Slightly | $\square$ Agree | $\square$ Agree Strongly | $\square$ N/A |

I am satisfied with the performance review policies and practices of the organization.

| $\square$ Disagree Strongly | $\square$ Disagree | $\square$ Disagree Slightly |  |
| :--- | :--- | :--- | :--- |
| $\square$ Agree Slightly | $\square$ Agree | $\square$ Agree Strongly | $\square$ N/A |

I am satisfied with the promotion policies and practices of the organization.

| $\square$ Disagree Strongly | $\square$ Disagree | $\square$ Disagree Slightly |  |
| :--- | :--- | :--- | :--- |
| $\square$ Agree Slightly | $\square$ Agree | $\square$ Agree Strongly | $\square$ N/A |

I receive adequate information on promotional opportunities from my supervisor.Disagree Strongly Agree Slightly
Disagree Agree
$\square$ Disagree SlightlyAgree Strongly
N/A

I am satisfied with the job transfer policies and practices.
$\square$ Disagree StronglyAgree Slightly
Disagree
Agree
Disagree Slightly Agree Strongly
$\square \mathrm{N} / \mathrm{A}$

I am satisfied with the overtime policies and practices.
$\square$ Disagree Strongly
$\square$ Agree Slightly
Disagree Slightly
Agree Strongly
$\square \mathrm{N} / \mathrm{A}$

I am satisfied with the salary review policies and practices of the organization.
$\square$ Disagree Strongly
Agree Slightly


## 5. WORKING CONDITIONS AND BENEFITS

The physical working conditions are adequate.
Disagree Strongly
Agree Slightly
Disagree Agree
Disagree Slightly
Agree StronglyN/A

I am satisfied with the opportunities for career development.

$\square$ Disagree Slightly
$\square$ Agree Strongly


I am satisfied with the opportunities for promotion.
$\square$ Disagree Strongly
$\square$ Agree Slightly


I am satisfied with the opportunities to participate in decision-making.

| $\square$ Disagree Strongly | $\square$ Disagree | $\square$ Disagree Slightly |  |
| :--- | :--- | :--- | :--- |
| $\square$ Agree Slightly | $\square$ Agree | $\square$ Agree Strongly | $\square$ N/A |

The organization is open to receiving new and original ideas.Disagree Strongly
Agree Slightly
$\square$ Disagree
Agree
$\square$ Disagree SlightlyAgree StronglyN/A

The vacation leave policy is satisfactory.Disagree StronglyAgree Slightly
Disagree
Agree
Disagree SlightlyAgree StronglyN/A

The sick leave policy is satisfactory.
$\square$ Disagree Strongly
Disagree

Agree
Disagree SlightlyAgree Strongly
$\square$ N/A

The medical insurance plan is satisfactory.
$\square$ Disagree Strongly
$\square$ Agree Slightly
$\square$ Disagree Agree
Disagree Slightly
Agree Strongly
$\square \mathrm{N} / \mathrm{A}$

The life insurance plan is satisfactory.

| $\square$ Disagree Strongly | $\square$ Disagree |
| :--- | :--- |
| $\square$ Agree Slightly | $\square$ Agree |

Disagree Slightly Agree Strongly

The dental insurance plan is satisfactory.

| $\square$ Disagree Strongly | $\square$ Disagree |
| :--- | :--- |
| $\square$ Agree Slightly | $\square$ Agree |

Disagree SlightlyAgree Strongly
$\square \mathrm{N} / \mathrm{A}$

I am satisfied with this organization as a place to work.

| $\square$ Disagree Strongly | $\square$ Disagree | $\square$ Disagree Slightly |
| :--- | :--- | :--- |
| $\square$ Agree Slightly | $\square$ Agree | $\square$ Agree Strongly |$\quad \square$ N/A

Please feel free to add any additional comments.

